

CSA7 Customer Advisory Committee
September 10, 2022, 52nd Meeting
By videoconference

Meeting called to order at 11:05 am

Attendees:

Committee: Cyrus Yocum, Dante Razzini, Eric Black, Eva Knodt, Heather McAvoy, Joanne Lehner, Patricia O'Neal, Terry Adams

Department of Public Works: Alan Velazquez, Ann Stillman

Supervisor Horsley's Office: Brae Hunter

Announcements: Please announce your departure if you leave the meeting before adjournment. Brae Hunter is now representing Don Horsley, Supervisor.

1) New committee member

Patricia recommends Eva Knodt to join the Committee. She has volunteered and attended 3 meetings. Heather moved the motion, Joanne seconded, all in favor. Welcome Eva!

2) June quarterly meeting minutes

There were two late revisions from Mark Chow. Subaccount #5861 in the budget is for in-house engineering services only and does not include contractor services. Also, the County will be using already allocated Capital Improvement Project funds to pay for the Median Income Household Survey and will apply for reimbursement if the median limits are met.

Terry moved to approve the minutes, Eva seconded, all in favor.

3) May, June, July budgets

July budget is not yet available. The June budget represents the end of the fiscal year. Ann notes that we are very close to being balanced, exclusive of our loan payments which have not yet been made. We will consider loan payments in the next fiscal year if the fund balance allows. The increased rates are close to covering our on-going costs. There was a question about the expenses shown in accounts 5516, other rental expenses, and 5631, electric and gas utilities. Alan will ask about these.

Capital improvements expense report: Expenditures to date have been paid for by measure K funds. Additional funding has been appropriated for priority 3 and 4 projects due to anticipated labor and material increases.

4) Capital Improvements, Schedule, and Compliance

Patricia reports that Mark Chow responded regarding design of the system for fire suppression. This would require substantial redesign of the whole project and is not being contemplated. Water flow and pressure is not adequate.

It was noted that there have been increased proposed costs for several of the projects, especially flocculation chamber recoating and changing the sand media filters. This is due to the limited number

of contractors who are qualified to do this work and also general inflation. Also increased staff and consultant time has increased cost estimates.

The well drilling contractors have again delayed the start date for drilling the exploratory well, but it may start within the next few weeks. At that time Memory Lane will be blocked to traffic for the residents. They have been notified about the issue and will be notified ahead of time when the work will start.

Compliance: No update yet on the leak detection program status. Some grants require water audits. We are consistently meeting all requirements for drinking water quality.

5) Drought

Patricia spoke to the Watermaster who has increased restrictions for second priority users from 2 to 4 "no pump" days. The Drought Contingency Plan was discussed. The Committee requests prior notification if the decision to haul water is contemplated; to consider possible intake modifications since adjusting the intake is less expensive than hauling water, and due to concerns regarding CalWater's use of chloramine in the disinfection process.

6) Rural Community Assistance Program (RCAC)

The RCAC is considering a community meeting for the MHI survey effort and Mark Chow has suggested to them that they coordinate with the Committee and not involve the County. Patricia requested the RCAC contact her. Patricia will contact the Trailer Park trustee to encourage them to participate as they have a vested interest in the outcome.

7) Electronic Billing

The County will now be sending bills by first class mail rather than bulk mail, which should solve the problem of delayed bill delivery that some customers have reported. The County is consulting with Grant Street Group about establishing electronic payment options for the County and Mark Chow has requested that CSA7 and CSA11 be included in the electronic payment system. CSA7 and CSA11 are not being charged for the initial setup of the online site but customers who elect to utilize this service will pay service and/or transaction fees.

8) Low Income Household Water Assistance Program (LIHWAP).

So far, no customers have applied. Eric will include the bill insert information on our website.

9) Public Comment.

No public in attendance.

Joanne moved to adjourn the meeting, Heather seconded, all in favor.

Meeting adjourned at 12:54 PM.

Minutes by Cyrus Yocum, Secretary